

No. 1(41)/2010-CCA
Government of India
Office of Controller of Certifying Authorities
Ministry of Communications & Information Technology
Electronics Niketan,
6, CGO Complex

Lodi Road, New Delhi
Dated: 23.02.2013

OFFICE MEMORANDUM

Subject: **Filling up the post of Scientist 'D' in the office of Controller of Certifying Authorities initially on deputation.**

The Government of India has enacted the Information Technology Act, 2000, for providing legal recognition to transactions carried out through Electronic Data Interchange and other means of electronic communications for providing a secured environment for E-commerce. As per the Information Technology Act, 2000, the office of Controller of Certifying Authorities (CCA) has been set up, inter-alia with the objective of licensing, certifying, monitoring and overseeing the activities of Certifying Authorities (CA).

2. For implementation of these and other related activities of the office of CCA, it is proposed to fill up the vacant posts of Scientist 'D' in the office of the Controller of Certifying Authorities, on deputation or transfer (absorption) basis initially for a period of two years from the eligible and interested candidates. The details of the posts, eligibility criteria required etc. may be seen at **Annexure-I & II**.

3. Applications of eligible and interested persons of your Ministry/ Department may be forwarded in the prescribed proforma (Annexure III) through proper channel to Smt. Harshprabha Aggarwal, Assistant Controller (Technology), Office of Controller of Certifying Authorities, Department of Electronics and Information Technology, Electronics Niketan, 6 CGO Complex, New Delhi-110003 within 45 days from the date of publication of this advertisement in the Employment News.

Contd....2/-

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4. The applications should be accompanied by photocopies of ACRs of the last three years duly attested by an officer not below the rank of Under Secretary or equivalent. While forwarding the application, it may be verified and certified that the particulars furnished by the officers are correct and that no disciplinary proceeding or vigilance cases are either pending or contemplated against the officer. It may also be confirmed that in the event of selection for appointment, the officer concerned will be relieved of his duties. The integrity of the officer may also be certified alongwith a certificate that no minor/major penalty has been imposed on him.

5. Applications which are not correctly filled in or are not accompanied with the details as explained above and not received through proper channel will not be entertained and would be summarily rejected without any further correspondence.

6. Officer once selected will not be allowed to withdraw his/her name.

(Harshprabha Aggarwal)
Assistant Controller (Tech.)

To

All Central Government Ministries & Departments

ANNEXURE-I

Name of the posts	Number of vacant posts	Pay Band and Grade Pay	Details of eligibility
Scientist 'D'	02	Rs.15600-39100/- (PB-4) + Grade Pay of Rs.7600/-	Annexure-II

Details showing the scale of pay, qualification and experience, method of recruitment etc. for the post of Scientist 'D' in the office of the Controller of Certifying Authorities

Post	:	SCIENTIST 'D'
Number of Posts	:	Two (02)
Scale of Pay	:	PB-3 Rs.15600-39100/- with Grade Pay of Rs.7600/-
Classification	:	Equivalent to Group 'A' posts in Central Government
Method of Recruitment	:	By deputation or transfer (absorption) {post will be initially filled up on deputation and based on performance could be considered for absorption subsequently}.

Eligibility criteria :

Deputation: Officers of the Central Government or State Governments or Public Sector Undertakings or Autonomous Bodies : -

- (A) (i) holding analogous post on regular basis in the parent cadre or Department; or
(ii) with five years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Band (PB-3) of Rs.15600-39100 plus Grade Pay Rs.6600/- or equivalent; and
- (B) Possessing qualifications and experience as follows :-
- (i) Bachelor's degree in Engineering or Technology from a recognized University with atleast 60 percentage marks in aggregate; or
(ii) M.Sc. in Physics or Applied Physics or Electronics or Applied Electronics or Radio Physics and Electronics or any other related specialization and or discipline atleast 60 percentage marks in aggregate; or
(iii) MCA with atleast 60 percentage marks in aggregate.

Desirable Qualification : Master's Degree in Science or Technology; or Ph.D from a recognized university.

Experience : Three years for candidates holding Doctorate, five years for candidates holding Master's Degree and eight years for candidates holding Bachelor's Degree with experience in the field of Information Technology related areas, specifically in design, development, implementation or policy formulation of systems in one or more of the following areas :

- E-commerce solutions.
- Security in E-commerce Applications incorporating network security, secure-web services, client browser interface.
- Knowledge of public cryptography including authentication through digital signatures.

- Knowledge of networking and internet technologies including knowledge of International Telecommunication Union (ITU) standards.

Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other Organization or Department of the Central Government shall ordinarily not exceed five years.

Note 2: The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date of receipt of applications

For Ex-serviceman : The Armed Forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite qualifications and experiences can also be considered for appointment of such persons.

ANNEXURE – III

Passport size
photograph

**APPLICATION FOR THE POST OF _____
ON DEPUTATION OR TRANSFER (ABSORPTION) BASIS
BIO-DATA PROFORMA**

1. Name in block letters :
2. Contact Telephone No.
3. Date of Birth (in Christian era) :
4. Date of retirement under Central/State Government Rules :
5. Address for correspondence :
6. Educational Qualifications :
7. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to those prescribed in the rules, state the authority for the same) :

Qualifications/Experience required	Qualifications/Experience possessed by the officer
Essential:	
Desirable:	

8. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post :

9. Details of Employment, in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient):

Office address	Post held and service/ cadre to which you belong	From	To	Scale of pay and classification (Group) of the post	Whether held on regular or ad-hoc basis	Nature of duties
1	2	3	4	5	6	7

9. In case the present employment is held on deputation/contract basis, please state:

- (a) The date of initial appointment
- (b) Period of appointment on deputation/ Contract
- (c) Name of the parent office/organization to which you belong

10. Additional details about present Employment, please state whether working under:

- (a) Central Government
- (b) State Government
- (c) Autonomous organization
- (d) Government undertaking
- (e) Universities
- (f) Other Government organizations in public or private sector

11. Whether belongs to SC/ST/OBC :

12. Any other information :

Place:

Date:

(Signature of the Applicant)

Certificate by Parent Office

The information furnished by the candidate has been verified from records and is found to be correct.

Name:

Designation:

Office: