

**Government of India
Ministry of Electronics and Information Technology
Office Of Controller Of Certifying Authorities
Electronics Niketan,6, CGO Complex, Lodi Road
New Delhi – 110 003**

TENDER DOCUMENT

FOR

**Supply, Installation and Maintenance of Surveillance &
Access Control System and Temperature, Humidity & Water
Detection Systems**

**Last Date of submission : 26th Sept 2017
Last date of Clarification : 06th Sept 2017**

For clarification please contact Col R.M Joshi, Director on email:- rmjoshi@cca.gov.in

Bids to be submitted to:

**Col R M Joshi
Director (F&A)
Room No 3030, Office of Controller of Certifying Authorities
Ministry of Electronics & Information Technology, Electronics Niketan,
6, CGO Complex, Lodi Road, New Delhi – 110 003
Phone:24367650
FAX:24369542 Email: rmjoshi@cca.gov.in**

I. INTRODUCTION

The Controller of Certifying Authorities (CCA) has been appointed by the Central Government with the aim of promoting the growth of E-Commerce and E-Governance through the wide use of digital signatures.

Office of Controller of Certifying Authorities, issues licences to CAs and signs/certifies their public keys. As the Root CA of India, it certifies the public keys of the CAs, lays down the standards to be maintained by the CAs and performs several other functions to regulate the functioning of the licensed CAs in the country. Licensed CAs issue Digital Signature Certificates.

2. SCOPE OF THE PROJECT

A. Supply and Installation of

- (i) Biometric Access Control System,
- (ii) Video Surveillance System
- (iii) Temperature, Humidity & Water Detection System

as per the technical specifications given in Annexure I, and

B. Annual maintenance of the above for a period of five years (one year warranty & four years AMC).

3. ELIGIBILITY CRITERIA

- a) Bidders should have installed Video Surveillance System & Access Control system in at least three different sites of Government/Public sector Data centers during the last three years. Proof of satisfactory performance should be submitted (on companies letter head covering Client details such as name, contact address, email, phone number etc., should be provided) along with a copy of the scope of the order from each client. **The Bid without proof of satisfactory performance shall be treated as non-responsive.**
- b) Bidder should have had a minimum annual turnover of Rs.50 Lakhs during each financial years 2014-15 and 2015-16. Profit & loss statements, balance sheets Auditor's report for financial year 2014-15 and 2015-16 or Income Tax Return Statement/Acknowledgement should be enclosed in support of financial standing of the bidder. **Bid without above financial statements will be treated as non-responsive.**
- c) Copies of original documents defining the constitution or legal status, place of registration and principle place of business of the bidder shall be provided with the bid. **Bid without registration certificate will be treated as non-responsive.**
- d) Bidder should be a reputed Original Equipment Manufacturer (OEM) having a company registered in India or its authorized direct distributor for Video Surveillance & Access Control system. In case of an authorized distributor, Manufacturer's Authorization Certificate, in original, must be submitted from the

- OEM for Video Surveillance System & Access Control, clearly stating that the bidder is an authorized dealer of OEM and that they (OEM) would facilitate the bidder on regular basis with technology / product updates & also extend support during the maintenance period, is required to be submitted. **In the absence of Manufacturer's Authorization Certificate, the bid will be treated as non-responsive.**
- e) OEM (Video Surveillance System & Access Control) support office must be available in NCR to ensure satisfactory after sales service support. Details of Service Centers such as contact Name & address, email and telephone numbers and information on service support facilities shall be submitted along with the bid.
 - f) Proof of necessary statutory requirements such as registration of Sales Tax, Service Tax, etc., must be enclosed **without which the bid will be treated as non-responsive.**

4. SELECTION PROCESS:

The Technical bids will be evaluated by a Technical Evaluation Committee based on eligibility criteria and product functional requirements. Financial Bids of technically qualified bidders will be considered for financial evaluation. Lowest quoted bidder from technically qualified bidders will be selected as L1 by Financial Evaluation Committee.

5. PRODUCT SPECIFICATIONS & COMPLIANCE STATEMENT

- a) The bidder should quote only for the latest PRODUCTS OF REPUTED AND WELL KNOWN BRAND / MAKE meeting national / international standards which are in compliance to the technical specifications mentioned in the tender document. There should not be more than single quote for an individual item.
- b) Any deviations must be specifically and clearly mentioned in the form of compliance (Annexure I). Complete technical details along with Make, Model and product literature should be enclosed. The compliance statement should be supported by attaching published product literature. The bidder should provide specific References in the compliance statement (Annexure I)
- c) Each page of the bid shall contain sequential page no and any corrections/over writing shall be duly signed and stamped by the bidder. Failure to comply with this requirement may result in the bid being rejected.
- d) In case of any discrepancy between rates mentioned in figures and words, the latter shall prevail. If there is a discrepancy between the unit price and the total price, the unit price shall prevail and the total price shall be corrected.

6. TERMS AND CONDITIONS

1. The proposals should be submitted with EMD of an amount of Rs. 100000/- in the form of Demand Draft/Pay Order/Bank Guarantee in favor of **"Pay & Accounts**

Officer, Ministry of Electronics & Information Technology", payable at New Delhi. Please write your name, address and Tel. No. at the back of the Demand Draft/ Bank Guarantee. Tender submitted without EMD will be rejected.

2. Bidder must attach Power of attorney of signatory of Bid on non-judicial stamp paper of value Rs 100/= along with technical Bid. **Tender without such Power of Attorney will be rejected.**
3. Bid Submission: Offers must be submitted, in two separate sealed covers (Part I and Part II).

The first sealed cover duly superscribed "Part I – Technical Bid" should contain details sought in Annexure I and EMD. EMD, as prescribed, shall be deposited in a separate sealed cover along with the Technical Bid. The envelope containing EMD shall be opened first and in case the EMD is not found in order, the tender of the defaulting tenderer shall not be considered. The covering letter (annexure IV), details of bidder (annexure III) and duly filled checklist (annexure V) should be submitted along with the technical bid. Bids not conforming to the above instructions are liable to be rejected at the discretion of Office of CCA

The second sealed cover duly superscribed "Part-II – Financial Bids" should contain copy of financial bid detailing price of each item separately. The financial bid will be opened only if the technical bid is cleared and accepted.

Both the above covers should be placed in a third sealed cover superscribed "Supply, Installation and Maintenance of Video Surveillance & Access Control Systems and Temperature, Humidity & Water Detection Systems".

4. The proposal should reach **Director(F&A), Room No 3030, Office of Controller of Certifying Authorities, Ministry of Electronics and Information Technology, Electronics Niketan, 6, CGO Complex, New Delhi** (Tel: 24301330/24367650) by 1500 hrs. on or before 26th Sept 2017. Proposals received after the due date and time will not be considered.
5. The bids received within the due date and time will be opened on 26th Sept 2017, at 03:30 PM, at Room No 3030, in the presence of authorized representatives of bidders.
6. Earnest Money Deposit of unsuccessful bidders will be refunded (without any interest) after the final decision is taken. EMD of a tenderer will be forfeited, if the tenderer withdraws the tender or deviates from the terms and conditions of tender in any respect. Further, if the successful tenderer fails to furnish the required performance security within the specified period, its EMD will be forfeited.
7. Proposals submitted by the bidders shall remain valid for a minimum period of 3 months from the date of opening of the proposal.
8. The Office of CCA will not be responsible for postal delays.
9. The Office of CCA shall be under no obligation to accept the lowest or any other tender received in response to this tender notice.
10. Office of CCA has the right to cancel the tender in its totality or in parts at its discretion.
11. The Competent Authority reserves the right to reject any proposal or all proposals, if any of the conditions is not fulfilled or without assigning any reason.
12. The bid shall not have any pre-condition by bidder. The bid with pre-condition shall be rejected.
13. Payment will be made on successful installation and acceptance. Request for granting advance in any case will not be entertained.

14. The rates shall be quoted in the prescribed format given in Annexure II of the tender document. The bid shall be on a fixed price basis. Prices should be exclusive of all taxes. Taxes will be paid separately as per prevailing rules of Government of India. The prices (in Indian Rupees) should be quoted as per specifications given in Annexure II .The bidder shall quote for post warranty Annual Maintenance Contract (AMC) for 4 year. Total 5 Years support is required (1 year warranty + 4 years AMC).
15. After evaluation of all technically accepted proposals by the financial evaluation committee, the contract shall be awarded to the bidder having lowest financial bid based on total price quote for Systems and AMC for 4 years.
16. Bidder needs to submit (within 1 month, after issuance of work order) 10% of the bid amount as performance bank guarantee value for a period of 5 years. The performance bank guarantee will be released after successful completion of support period (1 Year warranty + 4 years AMC).
17. The supplied Items should be under one year free warranty support service from the date of installation & acceptance and subsequent 4 years will be under AMC
18. The delivery and installation should be completed strictly within 8 weeks time from the date of purchase order.
19. The bidder should also provide layout diagram (component installed along with cabling) free of cost after installation.
20. The bidder should also provide manual and training free of cost.
21. AMC payment will be made at the end of each quarter on satisfactory completion certificate of AMC for the quarter from the officer concerned in O/o CCA.
22. The following conditions should be fulfilled during warranty & AMC:-
 - a) The selected bidder must provide 24 x 7 provisions (call/web) for registering complaints.
 - b) The selected bidder must initiate action within 6 hours and must arrange for a site visit if required.
 - c) The selected bidder must resolve the registered complaints within 3 working days from the date of registration of the complaint. Beyond this, failure to adhere to the above service requirements will attract penalty of 1% of quarterly AMC charge for every elapsed day.
 - d) All software/firmware patches and updates released by the manufacturers for the supplied products must be provided timely and be installed free of charge during the support period (1 Year warranty + 4 years AMC).
23. The selected bidder will have to provide details of escalation levels.
24. In the event of the bidder's Company or the concerned division of the company being taken over/bought over by another company, all the obligations under the agreement with office of CCA should be passed on for compliance to the new company/new division.
25. No additional cost will be paid for removal of old system, wires, cameras etc.

TECHNICAL BID**TECHNICAL SPECIFICATION AND QUANTITY REQUIRED****1. BIOMETRIC ACCESS CONTROL SYSTEM – 4 DOORS**

SL	ITEM	QUANTITY	COMPLIANCE YES/NO
1	IP-enabled 2 - door intelligent controller with a 32-bit CPU architecture, TCP/IP protocol support, flash memory for firmware and large local card holder database with CE, FCC and C-TICK approvals	4 Doors	
2	A Reader which is capable of doing 3 levels of authentication Biometric IP Based Finger Print RFID Reader/Controller, Mullion Mount for both entry & exit Smart/Proximity Card Pin (keypad)	8 Readers	
3	Smart/Proximity Card	15 Numbers	
4	600 lbs Electromagnetic locks	4 Doors	
5	12V, 5A Power Supply for controllers, readers and locks	As required	
6	Emergency Door Release	4	
7	Magnetic contact/ Door position sensor	4	
8	Access Control System software package with real time access event monitoring, control and response, door Modes, advanced reporting facility, Anti pass-back processing and other comprehensive security solution features	1	
9	Computer system with 21" LCD monitor for above mentioned access control	1	
10	Finger Print Reader enrolment kit	1	
11	Proximity card enrolment Kit	1	
12	Required Cabling	As required	
13	Provision for reports printing	Integrated Software based	
14	Any other pre requisites to make the access control system operational at the proposed site		

2. VIDEO SURVEILLANCE SYSTEM

SL	ITEM	QUANTITY	COMPLIANCE YES/NO
1	IP fixed Dome Camera(not less than 5 Mega pixel) with Network True Day & Night vision , 1/4" Progressive Scan, CMOS, 720p Resolution Camera, 3.3-12 mm VFAI, 24 VAC or PoE IEEE 802.3af, PAL	14 Nos	
2	Video Management Software with a support of minimum 16 cameras, which supports RAID 5 , IP Based, ONVIF Compliant, running on industry standard latest Microsoft OS	1	
3	Computer system with 21" LED monitor for above mentioned Surveillance System with 2 TB (or above) HDD.	1	
4	24 Port PoE switch for the cameras	1	
5	Cabling : Use co-axial cable/ Cat-5e or Cat-6x cables and Metallic conduct shielded	As required	
6	21" LED Colour monitor for the external surveillance display	1	
7	50" Full HD Color Display for the internal surveillance Note: The outputs of the CCTV cameras and other outputs/notification shall be multiplexed/integrated in such a way that all the outputs can be viewed on a single monitor inside the facility and also at security desk. 1.Active Screen Diagonal - 50" or higher 2.Technology - LED Based 3.Resolution - minimum 1920x1080(full HD), Colors - 16.8 million, aspect ratio - 16:9 4.Viewing angle - 178 degrees or higher 5.Response time - less than 8 secs 6.Dots per inch – Minimum 52dpi or more 7.Standard inputs - DVI,VGA(D15), S-Video, Composite Video, Component Video (YPbPr, YCbCr),HDMI,USB 8.Supported resolution - On composite, S-video and component inputs 9.PAL - Secam 576i, NTSC 480i 10.On DVI and VGA inputs: VESA: VGA, SVGA, XGA, WXGA, SXGA, SXGA+, UXGA; SMPTE-296M(1280 x 720p); SMPTE-274M (1920 x 1080i and 1920 x 1080p) 11.Control - RS232, On screen display, IR Remote control 12.Mounts - VESA MIS F, 600, 200, 8	1	
8	Any other pre requisites to make the DVR system operational at the proposed site		

ESSENTIAL REQUIREMENTS

SL	REQUIREMENTS	COMPLIANCE YES/NO
1.	The recorder shall have a built in watchdog that will automatically restart after a power failure and begins to record as per its configured settings.	
2.	The recorder shall provide the ability to manually 'back up' recorded data to hard disk or DVD / RAID while the unit continues to record.	
3.	The recorder shall be programmed using a keyboard and mouse via on screen menus.	
4.	The recording of the recorders are watermarked and compressed (for storage) requiring backup software to open and view them. In addition, images backed	

	up in bitmap or JPEG format can be verified for authenticity.The recording can be played using Microsoft windows based players.	
5.	The DVR shall have 100% system compatibility with the cameras. All the components in the DVR including hard disc etc. shall be provided for the manufactures factory not locally assembled. 100 % finished goods shall be supplied from the manufacturer.	
6.	The DVR shall have each channel individually programmable.DVR shall have the provision to connect external monitor.	

3. HUMIDITY & TEMPERATURE MONITORING SYSTEM

SL	ITEM	QUANTITY	COMPLIANCE YES/NO
1	Humidity & Temperature Detection system	2	
2	Cabling	As required	
3	*Alarm and display	2	

ESSENTIAL REQUIREMENTS

SI	Requirements	COMPLIANCE YES/NO
1.	The temperature and Humidity shall be monitored by the system continuously. The real time data shall be displayed on the display unit where other outputs are displayed for Control and monitoring purpose and alarm as pre set by the user shall be triggered by the system if sudden changes are detected by the system. The system should be capable of logging the event/alarm also	

4. WATER DETECTION SYSTEM

SL	ITEM	QUANTITY	COMPLIANCE YES/NO
1	Water Detection System	6	
2	Cabling	As required	
3	*Alarm	2	

ESSENTIAL REQUIREMENTS

SI	Requirements	COMPLIANCE YES/NO
2.	The water leak detector shall be able to detect accumulation of water in the Server Room area and alert the Security desk through alarm module.	
3.	Water Leak Detection system should consist of water leak detection module, cable and an alarm.	
4.	The water leak detection module shall be installed in the floor areas around the Server Room and should be able to alert Security Desk using alarm	
5.	Water Leak Detection system should be able to detect 1 cm height of water on the floor of the Server Room.	

DETAILED STATEMENT BY BIDDER

1. BIOMETRIC ACCESS CONTROL SYSTEM –

SL	ITEM	OEM	Make (in case OEM not there)	Model	Reference In product sheet	COMPLIANCE YES/NO
1	IP-enabled 2 - door intelligent controller with a 32-bit CPU architecture, TCP/IP protocol support, flash memory for firmware and large local card holder database with CE, FCC and C-TICK approvals					
2	A Reader which is capable of doing 3 levels of authentication Biometric IP Based Finger Print , RFID Reader/Controller, Mullion Mount for both entry & exit Smart/Proximity Card, Pin (keypad)					
3	Smart/Proximity Card					
4	600 lbs Electromagnetic locks					
5	12V, 5A Power Supply for controllers, readers and locks					
6	Emergency Door Release					
7	Magnetic contact/ Door position sensor					
8	Access Control System software package with real time access event monitoring, control and response, door Modes, advanced reporting facility, Anti pass-back processing and other comprehensive security solution features					
9	Computer system with 21” LCD monitor for above mentioned access control					
10	Finger Print Reader enrolment kit					
11	Proximity card enrolment Kit					
12	Required Cabling					
13	Provision for reports printing					
14	Any other pre requisites to make the access control system operational at the proposed site					

2. VIDEO SURVEILLANCE SYSTEM

S L	ITEM	OEM	Make (in case OEM not there)	Model	Reference In product sheet	COMPLIANCE YES/NO
1	IP fixed Dome Camera (not less than 5 Mega pixel) with Network True Day & Night vision , 1/4" Progressive Scan, CMOS, 720p Resolution Camera, 3.3-12 mm VFAI, 24 VAC or PoE IEEE 802.3af, PAL					
2	Video Management Software with a support of minimum 16 cameras, which supports RAID 5 , IP Based, ONVIF Compliant, running on industry standard latest Microsoft OS, provision for 16 channel					
3	Computer system with 21" LED monitor for above mentioned Surveillance System with 2 TB (or above) HDD.					
4	24 Port PoE switch for the cameras					
5	Cabling : Use co-axial cable/ Cat-5e or Cat-6x cables and Metallic conduct shielded					
6	21" LED Colour monitor for the external surveillance display					
7	<p>50" Full HD Color Display for the internal surveillance</p> <p>Note: The outputs of the CCTV cameras and other outputs/notification shall be multiplexed/integrated in such a way that all the outputs can be viewed on a single monitor inside the facility and also at security desk.</p> <ol style="list-style-type: none"> 1.Active Screen Diagonal - 50" or higher 2.Technology - LED Based 3.Resolution - minimum 1920x1080(full HD), Colors - 16.8 million, aspect ratio - 16:9 4.Viewing angle - 178 degrees or higher 5.Response time - less than 8 secs 6.Dots per inch – Minimum 52dpi or more 7.Standard inputs - DVI,VGA(D15), S-Video, Composite Video, Component Video (YPbPr, YCbCr),HDMI,USB 8.Supported resolution - On composite, S-video and component inputs 9.PAL - Secam 576i, NTSC 480i 10.On DVI and VGA inputs: VESA: VGA, SVGA, XGA, WXGA, SXGA, SXGA+, UXGA; SMPTE-296M(1280 x 720p); SMPTE-274M (1920 x 1080i and 1920 x 1080p) 11.Control - RS232, On screen display, IR Remote control 					

	12.Mounts - VESA MIS F, 600, 200, 8					
8	Any other pre requisites to make the DVR system operational at the proposed site					

ESSENTIAL REQUIREMENTS

SL	REQUIREMENTS	Compliance	Reference In product sheet	COMPLIANCE YES/NO
1.	The recorder shall have a built in watchdog that will automatically restart after a power failure and begins to record as per its configured settings.			
2.	The recorder shall provide the ability to manually 'back up' recorded data to hard disk or DVD / RAID while the unit continues to record.			
3.	The recorder shall be programmed using a keyboard and mouse via on screen menus.			
4.	The recording of the recorders are watermarked and compressed (for storage) requiring backup software to open and view them. In addition, images backed up in bitmap or JPEG format can be verified for authenticity. The recording can be played using Microsoft windows based players.			
5.	The DVR shall have 100% system compatibility with the cameras. All the components in the DVR including hard disc etc. shall be provided for the manufactures factory not locally assembled. 100 % finished goods shall be supplied from the manufacturer.			
6.	The DVR shall have each channel individually programmable.DVR shall have the provision to connect external monitor.			

3. HUMIDITY & TEMPERATURE MONITORING SYSTEM

SL	ITEM	OEM	Make (in case OEM not there)	Model	COMPLIANCE YES/NO
1	Humidity & Temperature Detection system				
2	Cabling				
3	Alarm and display				

4. WATER DETECTION SYSTEM

SL	ITEM	OEM	Make (in case OEM not there)	Model	COMPLIANCE YES/NO
1	Water Detection System				
2	Cabling				
3	Alarm				

Authorized Signatory
Name & Title of Signatory

PRICE BID

1. Name of the bidder with address:

2. PRICE QUOTE-(SYSTEMS)

Sl no	SYSTEMS	**Price (excluding taxes)
1.	BIOMETRIC ACCESS CONTROL SYSTEM	
2.	VIDEO SURVEILLANCE SYSTEM	
3.	HUMIDITY & TEMPERATURE MONITORING SYSTEM	
4.	WATER DETECTION SYSTEM	
6.	*Cabling Cost (1000mts)	
7.	*Conduit Cost (PVC)(1000mts)	
	Total (A)	

** Total price for the quantity of items as mentioned in the technical bid (annexure I)

PRICE QUOTE - AMC (Including Cable Replacement)

Sl. No.	Item Description	Post Warranty First Year AMC	Post Warranty Second Year AMC	Post Warranty Third Year AMC	Post Warranty Fourth Year AMC
		Rs	Rs	Rs	Rs
		(a)	(b)	(c)	(d)
1.					
2.	Total AMC for (4 years) (B):				

TOTAL PRICE QUOTE (A)+(B)= _____*Note: All prices must be exclusive of all taxes.**The applicable tax will be paid by Office of CCA.**The selection of LI will be on the basis of lowest of (A) +(B)*** Cable & Conduit Cost will be as per actual***Authorized Signatory**

Name & Title of Signatory

Note: ALL forms of the technical and financial bid need to be signed by an authorized signatory with Office seal

ANNEXURE – III

INFORMATION ABOUT THE BIDDER
(TO BE SUBMITTED ALONG WITH TECHNICAL BID)

1	Name of the Firm/ Company	
2	Year of Establishment	
3	Status of the Firm/ Company	
	(Partnership. Limited etc)	
4	Postal Address	
	Telephone numbers	
	Fax	
	e-mail	
	Website Address (If Applicable)	
5	Bank Account Detail for e-payment	Account No
		Account Type
		Name of Account Holder
		Address of Account Holder
		Name of Branch
		Address of Branch
		IFSC Code
6	Any authorized branches of the Firm/ Company, if so give details	
7	Name of the proprietor/ partner/ Managing Director etc.	
8	Nature of your Firm/ Company/ Manufacturer/ Stockiest/ Dealer/ Distributor/ Agent etc.	
9	Details of products you are dealing in	
10	Turnover for the last three years in Rs.	
	(Year Wise)	
11	List of Existing Clients	
	(Govt./ PSU/Major Client)	
12	Has your firm ever been blacklisted by the Govt. or any other authority? Please give details and reasons thereof If blacklisted & revoked give details of the same	
13	Are you income tax payee, if so please furnish following details (a) PAN/TAN (b) TDS Accounts if any (c) Central Sale Tax Registration No./ Service Tax Registration No.	

Declaration

I/We do hereby declare that the entries made in the application are true to the best of my / our knowledge and belief. I/We do also confirm that I/We have read and understood General conditions of Contract as contained in these tender documents and agree to abide by the same in all respect.

I/We undertake to communicate promptly to Office of CCA all the subsequent changes in condition affecting the accuracy of the details given above. Further I/We undertake that in case the facts/ information furnished, as above is/ has been found false, the Office of CCA may be its absolute discretion reject/ cancel any assignment, if any, awarded / agreed to be awarded to me / us and in such case I / We shall not be entitled to claim any damages/ whatsoever in regard to that assignment

Authorized Signatory

Name & Title of Signatory

Format for Covering Letter for bid On Applicant's letterhead
(TO BE SUBMITTED ALONG WITH TECHNICAL BID)

To,

Col R M Joshi
Director (F&A)
Room No 3030, Office of Controller of Certifying Authorities
Ministry of Electronics & Information Technology, Electronics Niketan,
6, CGO Complex, Lodi Road, New Delhi – 110 003

Subject: Submission of Bid for “Supply, Installation and Maintenance of Surveillance and Access Control and Temperature, Humidity & Water Detection Systems”

Sir,

In response to the advertisement dated <_____> issued by the Office of Controller of Certifying Authority, we offer our bid to participate in the bidding process for “**Supply, Installation and Maintenance of Surveillance & Access Control Systems and Temperature, Humidity & Water Detection Systems**”

Having examined the tender Documents for the execution of the above project, we the undersigned offer our Products and services for the whole Scope of Work in accordance with the terms and condition mentioned in the tender and in conformity with the documents comprising the tender. In the capacity of the Applicant for the Project, we declare that we have requisite technical competence and experience and are interested in the Project, should the Office of CCA select us for this purpose.

We are submitting this Bid on our own and the details of the company are enclosed herewith. We are also enclosing Power of Attorney for the person who is signing the bid. We also understand that Office of CCA required assurance from Original Equipment Manufacturer (OEM) for some of the products. We here by confirm that the products for which the letter of confirmation from OEM is being submitted to Office of CCA and the products quoted by us are the same

We have enclosed demand draft/pay order/bank guarantee for the sum of Rs. 1,00,000/- (Rupees One Lakhs only).

We declare that we have disclosed all material information, facts and circumstances to the Office of CCA, which would be relevant to and have a bearing on the evaluation of our Bid and selection. We acknowledge and understand that in the event anything contrary to our above declarations is discovered , the Office of CCA may forthwith disqualify our Bid from further participation in the process.

Yours faithfully,

Authorized Signatory

Name & Title of Signatory

ANNEXURE – V

Check-List: Enclosures to TECHNICAL BID:-
(TO BE SUBMITTED ALONG WITH TECHNICAL BID)

i)	Covering letter as per annexure IV	Yes/No	Page No: _____
ii)	EMD (Rs 1,00,000/-) as per 6(1)	Yes/No	DD NO: _____
iii)	Power of attorney of signatory of Bid on non-judicial stamp paper of value Rs 100/= along with technical Bid. As per 6(2)	Yes/No	Page No: _____
iv)	The bids submission as per 6(3) Separate sealed envelopes for “Part I –Technical Bid” and “Part-II – Financial Bids” The envelope containing EMD in Part I –Technical Bid	Yes/No	XXXXXX
v)	proof of satisfactory performance from three clients as mentioned in 3(a)	Yes/No	Page No: _____
vi)	Financial statements as mentioned in 3(b) Annual Turnover certificate for Rs 25Lakhs per annum with Profit loss statement and balance sheet duly audited for 2014-15 and 2015-16	Yes/No	Page No: _____
vii)	Company Registration Certificate as per 3(c)	Yes/No	Page No: _____
viii)	OEM certificate for Video Surveillance System and access control stating all the requirements mentioned in 3(d)	Yes/No	Page No: _____
ix)	OEM support centers at Delhi /NCR as per 3(e)	Yes/No	Page No: _____
x)	Proof of registration of sales tax, service Tax as per 3(f)	Yes/No	Page No: _____
xi)	Complete technical details along with Make, Model and product literature of each item quoted should be enclosed and the same has been referenced in the compliance statement as per 5(b)	Yes/No	Page No: _____
xii)	Whether each page of the bid shall contain sequential page no and any corrections/over writing has been duly signed and stamped by the bidder as per 5(c)	Yes/No	XXXXXX
xiii)	Whether Compliance to Technical Bid on Annexure I provided.	Yes/No	XXXXXX
xiv)	Whether the condition of “The bid shall not have any pre-condition by bidder.” Has been observed The bid with pre-condition shall be rejected.	Yes/No	XXXXXX
xv)	Information about the bidder as per annexure III	Yes/No	Page No: _____

Authorized Signatory
Name & Title of Signatory